

Minutes of a Regular Session of the Board of
Park Commissioners of the Downers Grove Park
District held on January 15, 2015 at the Village Hall,
801 Burlington Avenue, Downers Grove, IL 60515

Call to Order President Cushing called the meeting to order at 7:00 p.m.

PRESENT: Commissioners Cushing, Gelwicks, Mahoney, Roman and Souter; Executive Director, Bill McAdam; Director of Recreation, Jay Kelly; Director of Operations and Development, Geoff Penman; Assistant Director for District Services, Sara Rathsack; Assistant Director for Financial Services, Erik Brown; Clerk, Pam Rank; ABSENT: None
Staff in Attendance: Superintendent of Planning, Paul Fyle; Superintendent of Parks, Mike Siefken; Supervisor of Marketing and Creative Development, Ian Everett

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Pledge of Allegiance: The Pledge of Allegiance was recited.

Changes to the Agenda: There were no changes to the agenda.

Recognition of Visitors: Ken Lerner, representing the Pierce Downer Heritage Corporation, thanked the Park District for hosting the Little Sprouts Program and presented a check for \$1,000 to provide material support.

Correspondence: Commissioner Mahoney announced that two past commissioners, Ted McCollum and Don Whitlock passed away last month. Each has a park named honoring them for their hard work and dedication.

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Public Hearing – Fiscal Year 2015 Budget

President Cushing opened the hearing for any comments or concerns. There were no comments from public or board. President Cushing closed the hearing.

CONSENT AGENDA:

Executive Director Bill McAdam listed the items on the Consent Agenda as follows:

- Approval of Minutes – December 4, 2014, Regular and Executive Session and December 11, 2014 Regular Meetings.
- Treasurer’s Report
- Payment of Bills in the amount of \$1,146,022.49
- Change Order #1 (Deduct) – Hacienda Landscaping, Inc. – Patriots Park Playground Renovation 2014
- Payout #3 – Hacienda Landscaping, Inc. – Patriots Park Playground Renovation 2014
- Payout #3 – Merrell Bros., Inc. – Barth Pond Dredging
- Payout #2 – Integrated Lakes Management, Inc. – Lyman Woods, Project Site Area I, II & III, Three-Year Maintenance Work

- Payout #16 – Engineering Resource Associates, Inc. – Lyman Woods Stream Bank Stabilization, Project Site Area II
- Payout #1 – Kingsley & Ginnodo Architects – Blodgett House Interior Restoration
- Approval of Ordinance #1232 – Abating the tax hereto levied for the year 2014 to pay the principal of and interest on General Obligation Refund Park Bonds (Alternate Revenue Source), Series 2013A, General Obligation Park Bonds (Alternate Revenue Source), Series 2008, and General Obligation Park Bonds (Alternate Revenue Source), Series 2006, of the Downers Grove Park District, DuPage County, Illinois
- Approval of Ordinance #1233 – Abating a portion of the tax hereto levied for the year 2014 to pay debt service on \$6,000,000 Taxable General Obligation Limited Tax Park Bonds, Series 2010, of the Downers Grove Park District, DuPage County, Illinois
- Consideration of Annexation – Ordinance #1234 – Property Known as 332-334 39th Street, Downers Grove, Illinois
- Approval of Resolution #15-01 – Authorizing Management to enter into an Intergovernmental Agreement to participate in the local Governmental Property Assessment Consortium

Commissioner Roman made a motion to approve the Consent Agenda as presented including the payment of bills in the amount of \$1,146,022.49. Commissioner Souter seconded the motion.

Roll Call: Ayes: Commissioners Roman, Souter, Cushing, Gelwicks and Mahoney
 Nays: None
 Absent: None

ACTION ITEMS:

Commissioner Mahoney moved to approve the Combined Budget and Appropriation Ordinance #1235, and Certifications of Estimate of Revenue for the Fiscal Year beginning January 1, 2015 and ending December 31, 2015. Commissioner Gelwicks Seconded the motion.

The Board asked that there be a notation regarding the carryover of funds from the Barth Pond Dredging Project.

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing, Roman and Souter
 Nays: None
 Absent: None

Commissioner Souter moved to approve Resolution #15-02 – Authorizing the Rescinding of the Commitment of Fund Balance in the General Fund. Commissioner Roman seconded the motion.

Roll Call: Ayes: Commissioners Souter, Roman, Cushing, Gelwicks and Souter
 Nays: None
 Absent: None

Commissioner Gelwicks moved to Officially name the Park at 63rd and Brookbank, Downers Grove, IL, Ned Bell Park. Commissioner Souter seconded the motion.

Roll Call: Ayes: Commissioners Gelwicks, Souter, Cushing, Mahoney and Roman
 Nays: None
 Absent: None

Commissioner Gelwicks moved to grant Authorization to bid on the Site Demolition at 4205 Venard Road. Commissioner Mahoney seconded the motion.

Ayes: Commissioners Gelwicks, Mahoney, Cushing, Roman and Souter
Nays: None
Absent: None

Commissioner Mahoney moved to authorize the Executive Director to enter into a three year contract agreement with Konica Minolta in the amount of \$19,344 per year. Commissioner Souter seconded the motion.

Ayes: Commissioners Mahoney, Souter, Cushing, Gelwicks and Roman
Nays: None
Absent: None

Commissioner Gelwicks asked how much paper the Park District uses and suggested that the District's Green Committee focus on the reduction of paper. Executive Director McAdam said staff would look in to different ways to reduce paper usage.

BOARD BUSINESS:

Presidents Report

Commissioner Cushing wished everyone a Happy New Year.

Commissioner Comments

Commissioner Gelwicks said that he, his wife and Commissioner Mahoney had an opportunity to snowshoe at Lyman Woods earlier and said it was a very pleasant experience. He suggested that staff really try to get the word out about Lyman Woods. He also thanked staff for their hard work on the ice rinks.

STAFF AND COMMITTEE REPORTS

Executive Director Report

Executive Director McAdam thanked staff for their hard work putting together the Budget with special thanks to Erik Brown, Assistant Director for Financial Services. He also reminded residents that ice skating, snowshoeing and the fitness center are all great activities for the winter months.

Recreation Director Report

Jay Kelly informed the Board about activities at: the Lincoln Center - Active Adult programs and facility rentals; Recreation Center - Fitness Center memberships; Lyman Woods – Winter Camps, Snowshoe hikes, the beekeeping display and the Mar-Duke garden plots; the Museum – Blodgett House visits, Tivoli exhibit, the new Fighting Fire exhibit and the Downton Abbey Tea Club. All fall programming is complete. Winter youth basketball gets underway January 5th. Dance classes ended in December. Preschool winter open house was taking place this evening. Two new preschool teachers were hired. At the Active Adult Center, 83 participants enjoyed the annual holiday party. The Mom/Son Gym Jam took place January 9th with 152 couples attending. Karaoke is taking place at the Golf Course for the next three weeks. Fitness revenue is up as is participation. Commissioner Gelwicks asked if the Little Sprouts program was offered to private schools. Director Kelly said he wasn't aware. Commissioner Mahoney was confident that the Grove Foundation provided a donation that covered private schools. Director Kelly will look into this matter.

Marketing Report

Ian Everett informed the Board that the Spring/Camp/Summer guide will be sent to the printer next week. He also learned that both programs that were nominated for IPRA awards had won their categories. The “Movie Magic: Celebrating 86 years of the Tivoli Theatre” won the Outstanding Ongoing Program Award and the apiary at Lyman Woods won an “Outstanding Sustainability Award”. Awards will be presented at the IPRA conference in January. He is currently working on promoting the 6th Annual BIG PIG contest that will take place in February.

Planning Report

Paul Fyle reported that the Memorial Park Playground renovation is complete and the playground opened to the public on December 12th; the Patriots Park Playground renovation is on hold awaiting the installation of a new roof; due to cold temperatures, Barth Pond dredging is temporarily shut down with the project being 85% complete; a Program Statement outlining the design goals for the interior renovation of the 1846 Blodgett house has been drafted by the architects and is currently being reviewed; a new water tap and supply line was installed at the Walnut Avenue site; staff is requesting authorization to bid the site demolition for the 4205 Venard Road property.

Commissioner Souter was curious about the Barth Pond dredging project and why no one was ever seen working on site. Paul explained that if dredging is going on, someone was always on the boat and another person was in the trailer in the parking lot overseeing and adjusting via several computers, with possibly another overseeing from the shore.

Parks Report

Geoff Penman reported that all picnic tables have been stored for the winter; fencing at McCollum, Powers, Randall, Doerhoefer, Whillock and Gilbert parks have been wire tied; the round rail fence at Burlington and Walnut has been reinstalled; all holiday decorations have been removed; electricity was connected to the Weatherbug lightning detection system at Fishel Park; burn permits were received from the State to conduct prescribed burns at the Golf Course and Lyman Woods.

Commissioner Gelwicks asked where the “master” for the Thorguard unit at Walnut was located. Director Penman informed him that it was located at the Golf Course. Commissioner Mahoney inquired how long until the Ash tree problem will run itself out. Director Penman estimated between 5 to 8 years. Commissioner Cushing inquired how often the ice rinks are leveled. Director Penman informed him that it was on an “as needed” basis

District Services

Sara Rathsack reported that the Park District concluded PDRMAs Loss Control Review with an overall “excellent” score. Assistant Director Rathsack thanked the Safety Committee for their effort and the hard work it took to achieve this high score; migration to the colocations center is in progress; the “go live” date for the new telephone system is January 20th.

SEASPAR

None

Plan Commission

None

UNFINISHED BUSINESS

Commissioner Cushing reiterated the concept of using less paper and asked that staff look into this matter as soon as possible; he was also concerned about the public consortium that was on the consent agenda. He asked for more information about this issue. Assistant Director for Financial

Services, Erik Brown explained the concept and will have more discussions with the Board. Executive Director McAdam informed the Board that he will get an analysis out regarding the cost through the consortium and what is traditionally paid for legal fees. Erik will also get more details for the Board.

NEW BUSINESS

None

RECOGNITION OF VISITORS

None

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ADJOURN TO EXECUTIVE SESSION

The meeting was adjourned to Executive Session at 8:22 p.m. following a motion made by Commissioner Roman and seconded by Commissioner Mahoney.

Roll Call: Ayes: Commissioners Roman, Mahoney, Cushing, Gelwicks and Souter
 Nays: None
 Absent: None

FINAL ADJOURNMENT

The meeting was adjourned at 9:03 p.m. following a motion made by Commissioner Mahoney and seconded by Commissioner Gelwicks.

Roll Call: Ayes: Commissioners Mahoney, Gelwicks, Cushing, Roman and Souter
 Nays: None
 Absent: None

Respectfully submitted,

Mark Roman
Secretary