

## Internships at the Downers Grove Park District

Finding the right internship is the first step toward achieving your career goals. The Downers Grove Park District recognizes the importance of great beginnings and is committed to providing you with a wide variety of experiences that will help prepare you for your first professional position in the field of parks and recreation. We offer a customizable internship program based on your area of interest, education, skills and talents.

Internship candidates must be working towards a degree in Recreation, Sports, Tourism, Golf Management, Marketing, Communications or a related field.

### **Available Opportunities**

#### Recreation Programming Internship

Plan and coordinate programs and events for early childhood, youth, teens, adults, and seniors. Gain experience supervising and evaluating staff and programs. Internship will also focus on brochure development, budgeting, marketing, volunteer coordination and facilities. Recreation program interns will receive brief experience with sports management. 40 hours/week

#### Sports Management Internship

Plan, coordinate and supervise sports programs and leagues for youth and adults. Gain experience supervising and evaluating staff and programs. Internship will also focus on brochure development, budgeting, marketing, volunteer coordination and facilities. Sports Management interns will receive brief experience with recreation programming. 40 hours/week

#### Public Information/Marketing Internship

Gain experience in production of public information materials, photography, sponsorship solicitation and assisting with special events for the district. 20 hours/week. Summer only

#### Golf Club Operations Internship

Plan, coordinate and supervise golf programs, events and leagues for youth and adults. Internship will also focus on facility management, administrative work and marketing/promotions. 40 hours/week

For Recreation or Sports Management internships, please send a cover letter and resume with references to:

Michelle Pusateri  
Recreation Supervisor  
Downers Grove Park District  
935 Maple Avenue  
Downers Grove, IL 60515  
[mpusateri@dgparks.org](mailto:mpusateri@dgparks.org)

For Public Information/Marketing internships, please send a cover letter and resume with references to:

Brandi Beckley  
Public Information Supervisor  
Downers Grove Park District  
935 Maple Avenue  
Downers Grove, IL 60515  
[bbeckley@dgparks.org](mailto:bbeckley@dgparks.org)

For Golf Club Operations internships, please send a cover letter and resume with references to:

Golf Club Operations Manager  
Downers Grove Park District  
2420 Haddow Avenue  
Downers Grove, IL 60515