



Administration Office
2455 Warrenville Road
Downers Grove, IL 60515
Phone: 630.963.1304
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Recreation and Fitness Center
4500 Belmont Road
Downers Grove, IL 60515
Phone: 630.963.7250
Fax: 630.960.7251

Lincoln Center
935 Maple Avenue
Downers Grove, IL 60515
Phone: 630.963.1300
Fax: 630.963.5884

Golf Course
2420 Haddow Avenue
Downers Grove, IL 60515
Phone: 630.963.1304
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Museum
831 Maple Avenue
Downers Grove, IL 60515
Phone: 630.963.1309
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**William F. Sherman, Jr.
Interpretive Center**
901 31st Street
Downers Grove, IL 60515
Phone: 630.963.9388
Fax: 630.963.9389



November 18, 2011

Dear Bidder,

Attached is the Revised Bid Package associated with the acquisition of two (2) new 72 inch Rotary Mowers. The revisions to the documents relate to the postponement of bids to allow for consideration of two leasing options in addition to the original purchase option.

We appreciate your interest in this project and look forward to receiving your bid proposals on or before Tuesday, November 22, 2011 at 2:00 p.m.

If you have any questions please contact me or Mike Siefken at 630-963-1304.

Todd Reese

Director of Parks

November 18, 2011



To whom it may concern:

The Downers Grove Park District is receiving bids for the purchase of Two (2) new 2011, 72 inch, out-front Rotary Mowers. The trade-in is two (2), 2003, Toro 328-D out-front Rotary Mowers. It is the intent of the following specifications to describe minimum requirements.

Base Bid Purchase and Lease Options
Specifications for Two (2) New 2011 72 inch Out-Front Rotary Mowers

Quantity:	Two (2) New 72 inch Out-Front Rotary Mowers
Engine:	Kubota liquid-cooled, diesel, 3-cylinder, 24.8 gross horsepower
Fuel Capacity:	11.3 gallon, diesel fuel, bio-diesel ready
Gauges and Protection System:	Hour meter, fuel gauge, oil pressure, water temperature, foldable ROPS
Traction Drive:	4-wheel drive On demand, bi-directional overrunning clutch for turf scuff prevention
Steering:	Hydraulic power steering, tilt wheel
Controls:	Foot-Operated traction and brake pedals. Hand operated throttle
Deck Configuration:	72 inch width of cut, three blade, baffle, and front mounted rotary. Rear discharge of clippings. Deck offset to the left from centerline: 5.50". Deck trim width from outside of standard traction tire to trim side- left: 17.4". Uncut circle with use of wheel brakes: 0"
Height of Cut:	1.0 inch to 5 inch adjustable front and rear in .5 inch increments.
Mowing Rate:	Mows up to 3.6 acres at 5 miles per hour
Spindle Assembly:	Welded blade retainer plus anti-scalp cups
Blades:	Three, High flow atomic blades
Anti-scalp Feature:	Five anti-scalp rollers. Anti-scalp cup located on each blade. Plastic replaceable skid on trim side
Certification:	Cutting unit meets specifications of ANSI B71.4-2004

Trade: Two (2) 2003, Toro 328-D Out-front rotary mowers

Manuals: One Operator, Parts, and Service manual

Warranty: Two-Year limited warranty

Delivery: Delivery within 15 days of bid acceptance

All parts not mentioned in the specifications which are necessary to provide a complete unit shall be furnished by the bidder.

Bidders shall demonstrate ability to provide prompt service and to supply spare parts as needed.

As a municipal corporation, the Downers Grove Park District is exempt from all federal and state sales and excise taxes and such taxes shall not be included as part of this proposal. Exemption certificates are available upon request.

Bidders must submit complete and detailed specifications on the equipment they propose to furnish.

Sealed bids plainly marked "**Two (2) 2011 72" Rotary Mowers**" and addressed to "Secretary, Board of Park Commissioners" shall be received on or before 2:00 P.M., Tuesday, November 8, 2011, in the Administrative Office of the Downers Grove Park District, 2455 Warrenville Road, Downers Grove, Illinois 60515.

Addenda #1 and #2 have subsequently postponed the Bid Opening to 2:00 p.m. on Tuesday, November 22, 2011 at the Downers Grove Park District Administrative Office, 2455 Warrenville Road, Downers Grove, IL 60515.

The Downers Grove Park District reserves the right to reject any or all bids in the best interest of the District, and the right to waive minor deviations from the specifications.

Information on the above equipment may be obtained by calling Michael Siefken, Park Foreman at 630-963-1304. To view trade-in vehicles please contact Brett Kohnen at 630-963-1304. Viewing is available from 7:00 a.m. to 2:30 p.m., Monday through Friday.

Janet Barr, Secretary

Board of Park Commissioners

BID FORM - REVISED

The undersigned ("Supplier") offers to sell to the Downers Grove Park District an Illinois Municipal Corporation, **Two (2) 2011, 72 inch out-front Rotary Mowers** conforming to the specifications attached hereto, with such exceptions or modifications as are herewith set forth, in accordance with the following terms and conditions:

Make _____ **Model** _____

Please attach product information with relevant specification information highlighted in yellow.

<u>Quantity</u>	<u>Unit</u>	<u>Total</u>
(2) 72 Inch Rotary Mowers	\$ _____ each	\$ _____
TOTAL COST FOR TWO (2) UNITS		\$ _____
LESS TRADE-IN FOR TWO (2) UNITS		\$ _____
TOTAL BID PRICE (including Trade In)		\$ _____

Addendum Acknowledgement

Number 1 _____ **Number 2** _____
(initials) (initials)

Delivery of completed unit to be made within _____ days of receiving order.

ALTERNATE BID OPTION #1 – 3 Year Lease Option \$ _____
Annual Lease Payment

Lease two (2) new 72 inch Rotary Mower **(including trade-ins)** for 3 years, with three (3) equal annual Lease payments (1st payment upon delivery, 2nd payment 12 months after delivery and the 3rd payment 24 months after delivery). The Lease terminates 36 months after delivery with two (2) mowers returned to the Lessor.

ALTERNATE BID OPTION #2 – 5 Year Lease Option

\$ _____
Annual Lease Payment

Lease two (2) new 72 inch Rotary Mowers **(including trade-ins)** for 5 years, with five (5) equal annual Lease payments (1st payment upon delivery, 2nd payment 12 months after delivery, 3rd payment 24 months after delivery, 4th payment 36 months after delivery and the 5th payment 48 months after delivery). The Lease terminates 60 months after delivery with two (2) mowers returned to the Lessor.

SUPPLIER:

Company Name

No. Street

City State Zip

Phone Number

ATTEST: By

Clerk Title Date

This bid, when accepted and signed by an authorized signatory of the Downers Grove Park District, shall become a contract binding upon, the person, partnership, or corporation, to supply or perform as specified and upon the Downers Grove Park District to accept the product or service.



DATE: November 8, 2011

TO: All Plan Holders

FROM: Michael Siefken
Downers Grove Park District

RE: Addendum # 1 to the Bid Documents for the **Purchase of Two (2) new 2011, 72 inch, out-front Rotary Mowers**

NOTE: RETURN THIS ADDENDUM (FULLY SIGNED AND DATED) WITH BID.

Clarifications & Changes to the Bid Documents:

- 1. Revised Bid Due Date** – Bids are now and will be opened publicly and read aloud at **2:00 p.m., Tuesday November 22, 2011** at the Downers Grove Park District Administrative Offices, 2455 Warrenville Road, Downers Grove, IL.

The general nature of the postponement will be to request lease option costs associated with acquisition of the two mowers.

The foregoing addendum is accepted hereby as an essential part of the contract for the above entitled work.

Name of Bidder: _____

By: _____
(Signature)

Title: _____

Date: _____

NOTE: RETURN THIS ADDENDUM (FULLY SIGNED AND DATED) WITH BID.

**END OF ADDENDUM NO. 1
DATE: November 8, 2011**

DATE: November 18, 2011
TO: All Plan Holders
FROM: Michael Siefken
Downers Grove Park District



RE: Addendum # 2 to the Bid Documents for the **Purchase of Two (2) new 2011, 72 inch, out-front rotary mowers**

NOTE: RETURN THIS ADDENDUM (FULLY SIGNED AND DATED) WITH BID.

Clarifications & Changes to the Bid Documents:

1. Revised Bid Due Date – Bids are now and will be opened publicly and read aloud at **2:00 p.m., Tuesday November 22, 2011** at the Downers Grove Park District Administrative Offices, 2455 Warrenville Road, Downers Grove, IL.

The general nature of the postponement will be to request lease option costs associated with acquisition of the two mowers.

2. The District is interested in securing bid pricing for two (2) Lease Options; a 3 Year Lease, including trade-in, with mower returned to the Lessee at the end of the Lease and a 5 Year Lease, including trade-in, with the mower returned to the Lessor at the end of the Lease. The attached Bid Forms have been modified accordingly.

3. The specifications have minor revisions to reflect reference to Alternative Bid pricing for Lease Options.

The foregoing addendum is accepted hereby as an essential part of the contract for the above entitled work.

Name of Bidder: _____

By: _____

(Signature)

Title: _____

Date: _____

NOTE: RETURN THIS ADDENDUM (FULLY SIGNED AND DATED) WITH BID.

END OF ADDENDUM NO. 2

DATE: November 18, 2011