

DOWNERS GROVE PARK DISTRICT

March 20, 2008

7:00 P.M.

Village Council Chambers

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Communications
5. Visitors
6. Public Hearing – Fiscal Year 2007/2008 Annual Budget
7. Consideration of Combined Annual Budget and Appropriation Ordinance #1164, and Certifications of Estimate of Revenues for FY 2007/2008
8. Reports
 - A. Administration
 - 1. CONSENT AGENDA**
 - a. Treasurer's Report
 - b. Payment of Bills
 - c. Payout #1 (FINAL) – Northern Escrow, Inc. for MC Building, Inc. – Lincoln Center Auditorium Wall Panel Replacement Project
 - d. Payout #4 – Ramaker & Associates, Inc. – Community Aquatic Facility Master Planning
 - e. Payout #2 – JFNew & Associates, Inc. – Lyman Woods Streambank Stabilization, Project Site Area III – Phases I & II
 - f. Request Authorization to Bid – Toro 328-D Mower(s)
 - g. Request Authorization to Bid – Canoe Launch Improvements at Patriots Park
 - h. Consideration of Annexations – Ordinance #1165 – Property Known as 6326, 6332 & 6336 Fairview Avenue; Ordinance #1166 – Property Known as 6900 Fairview Avenue; Ordinance #1167 – Property Known as 7425, 7433, 7445, 7424, 7446, 7450 Webster Street and 75th & Main Streets
 - i. Quarterly Reports
 - 2. ACTIVE AGENDA**
 - B. Facilities
 - C. Parks
 - D. Recreation
 - E. SEASPAR
 - F. Plan Commission
9. Unfinished Business
10. New Business
11. Visitors
12. Adjourn to Executive Session under Sections 2(c)(1) and 2(c)(5) of the Open Meetings Act for the Discussion of Personnel and Land Acquisition, respectively
13. Reconvene in Public Session (possible action following Executive Session)
14. Final Adjournment

1 preliminary discussions and we're in the process of
2 working through an intergovernmental agreement that
3 would allow the village to use other parks including
4 that one potentially. From a legal perspective we're
5 working on an agreement right now. We're a long
6 ways off from doing something.

7 MR. ROMAN: Is there an anticipated timeframe
8 in terms of when the park may be impacted?

9 PRESIDENT GELWICKS: I can't answer that.
10 Director Reese, is it next year I believe, 2009 is
11 what their target is?

12 MR. REESE: Correct. The earliest construction
13 would be next summer. Not this coming summer, the
14 following one.

15 MR. ROMAN: Is there any way for a citizen to
16 actually get access to what plans are currently being
17 proposed?

18 PRESIDENT GELWICKS: At our last meeting they
19 were available to anybody that was there. I am sure
20 we can get you a copy of what we have.

21 MR. ROMAN: Okay.

22 PRESIDENT GELWICKS: Talk to Director Reese there

1 and I am sure he can get you a copy of it. But again
2 it's very preliminary and there's been no concurrence
3 whatsoever from the park board going forward with
4 that at all.

5 MR. ROMAN: Thank you.

6 PRESIDENT GELWICKS: You're welcome. Anyone
7 else like to address the board? Moving on. Right
8 now Mr. Cermak is hopefully on vacation enjoying
9 himself. Miss Utecht?

10 MS. UTECHT: Yes, the next item is a public
11 hearing for the fiscal year 2007-2008 annual budget.
12 I would ask if people would have any comments on the
13 annual budget.

14 PRESIDENT GELWICKS: Anybody here? No visitors
15 with any comments? This is 2007-2008.

16 MR. GOODMAN: So this is the one that is already
17 adopted and being implemented?

18 MS. UTECHT: Yes. The reason for this is
19 there's an adjustment to the budget for potential
20 land acquisition that the district is going forward
21 with. So there needed to be an amendment essentially
22 to the budget and appropriation ordinance.

1 MR. GOODMAN: Well, then my comments are
2 particularly appropriate at this time because I was
3 going to remind --

4 PRESIDENT GELWICKS: State your name.

5 MR. GOODMAN: I'm Gordon Goodman, 5834 Middaugh.
6 And I have often appeared at your budget hearings.
7 I probably did comment when this was originally
8 proposed that it was important to have a line item
9 for land acquisition. I think Commissioner Jaros
10 has often agreed with me. And I hope that this
11 adjustment of the 2007-2008 budget will lead to an
12 incorporation of that feature in your 2008-2009 budget.

13 I think that's sound planning and gives us all a
14 good point of view about land acquisition and its
15 importance to the community and the park district.

16 Other than that I did want to also thank
17 the district for their cooperation with us in the
18 two thousand --

19 MR. GOODMAN: Gordon, we're in this public
20 hearing. We have to close this public hearing first
21 with regards to the budget.

22 MR. GOODMAN: Other than that I have no particular

1 comment about the budget. Thank you.

2 PRESIDENT GELWICKS: Thank you. Anyone else?
3 Can I close the public hearing?

4 MS. UTECHT: Then the consideration of the
5 Combined Annual Budget and Appropriate Ordinance
6 Number 1164 and Certifications of Estimate of
7 Revenues For Fiscal Year 2007-2008. The original
8 budget was \$16.5 million and the revised budget is
9 \$18.5 million. And as previously stated, this was
10 for land acquisition consideration by the park
11 district. And also these documents have been available
12 for public review at the Lincoln Center, the library
13 and the administrative office.

14 PRESIDENT GELWICKS: Can I have a motion?

15 MR. JAROS: Before we have a motion I have one
16 question. As I just look over the first page of
17 proposed Ordinance 1164 I don't see that it actually
18 makes reference that this is an amendment to the
19 already-adopted budget. It almost -- Unless I am
20 missing it it almost reads like it's a brand new
21 budget.

22 MS. UTECHT: It is a new ordinance. So it's a

9

1 superseding ordinance.

2 MR. JAROS: I am wondering if we could just
insert in the title combined amended annual budget
4 and appropriation ordinance. Would that give us any
5 grief? It makes it a little clearer to somebody
6 reading it that there's already one adopted.

7 MS. UTECHT: All right.

8 MR. JAROS: I will move the adoption of
9 Ordinance Number 1164 as published with the insertion
10 of the word amended in the title after the word
11 combined and also inserting the word amended in the
12 first preamble, the first whereas clause, again
13 after the word combined.

14 PRESIDENT GELWICKS: Do we have a second?

15 MS. MAHONEY: Second.

16 PRESIDENT GELWICKS: Any discussion? Roll
17 call, please?

18 MS. RANK: Mr. Jaros?

19 MR. JAROS: Aye.

20 MS. RANK: Miss Mahoney?

21 MS. MAHONEY: Aye.

22 MS. RANK: Miss Engel-Acsettura?

10

1 MS. ENGEL-ACCETTURA: Aye.

2 MS. RANK: Mr. Gelwicks?

3 PRESIDENT GELWICKS: Aye.

4 MS. RANK: Mr. Smith?

5 MR. SMITH: Aye.

6 PRESIDENT GELWICKS: Ordinance Number 1164 is
7 approved as amended.

8 MS. UTECHT: And then the certification of
9 estimate of revenues for fiscal year 2007-2008, part
10 of the same information with the budget and
11 appropriation ordinance. Something.

12 MR. JAROS: Mr. President, I will move that the
13 treasurer and chief fiscal officer of the district,
14 Commissioner Mahoney, be authorized and directed to
15 execute the certification of estimate of revenues
16 for fiscal year 2007-2008 as published.

17 MS. ENGEL-ACCETTURA: I will second the motion.

18 PRESIDENT GELWICKS: Any discussion? A roll
19 call, please?

20 MS. RANK: Mr. Jaros?

21 MR. JAROS: Aye.

22 MS. RANK: Miss Engel-Acsettura?

11

1 MS. ENGEL-ACCETTURA: Aye.

2 MS. RANK: Mr. Gelwicks?

3 PRESIDENT GELWICKS: Aye.

4 MS. RANK: Miss Mahoney?

5 MS. MAHONEY: Aye.

6 MS. RANK: Mr. Smith?

7 MR. SMITH: Aye.

8 PRESIDENT GELWICKS: The motion is approved.

9 MS. UTECHT: Next item is the consent agenda.
10 The treasurer's report; the payment of bills in the
11 amount of \$888,133.72; payout number one, final, for
12 Northern Escrow, Incorporated for MC Building
13 Incorporated, Lincoln Center auditorium wall panel
14 replacement project; payout number four, Ramaker &
15 Associates, Incorporated, community aquatic facility
16 master planning; payout number two, JFNew & Associates,
17 Incorporated, Lyman Woods streambank stabilization
18 Project Site area III, Phases I and II; request
19 authorization to bid Toro 328-D mowers; request
20 authorization to bid canoe launch improvements at
21 Patriots Park; consideration of Annexation Ordinance
22 Number 1165, property known as 6326, 6332 and 6336

12

1 Fairview Avenue; Ordinance Number 1166, property
2 known as 6900 Fairview Avenue; ordinance 1167,
3 property known as 7425, 7433, 7445 7424, 7446, 7450
4 Webster Street and 75th and Main Street and also the
5 quarterly reports.

6 MR. JAROS: Just a point of information, Deb,
7 if I might. On the consent agenda 1(h) where it
8 says consideration of annexations, I assume what
9 this language means is that by consent we would be
10 adopting all three of those ordinances.

11 MS. UTECHT: Yes.

12 MR. JAROS: Okay. Mr. President, I will move
13 the approval of the consent agenda including the
14 payment of bills in the amount of \$888,133.72 with
15 the clarification that item 1(h), consideration of
16 annexations, expressly includes the approval of
17 Ordinances 1165, 1166 and 1167 as published.

18 MR. SMITH: Second.

19 PRESIDENT GELWICKS: Roll call, please?

20 MS. RANK: Mr. Jaros?

21 MR. JAROS: Aye.

22 MS. RANK: Mr. Smith?

1 MR. SMITH: Aye.
 2 MS. RANK: Miss Engel-Acsettura?
 3 MS. ENGEL-ACCETTURA: Aye.
 4 MS. RANK: Mr. Gelwicks?
 5 PRESIDENT GELWICKS: Aye.
 6 MS. RANK: Miss Mahoney?
 7 MS. MAHONEY: Aye.
 8 PRESIDENT GELWICKS: Motion is approved.
 9 MS. UTECHT: The next item on the active agenda
 10 we have the director of facilities, Karen Shannon,
 11 who will give her report.
 12 MS. SHANNON: Good evening. You do have my
 13 report. I have just a couple things to highlight.
 14 The golf course is open. Today was our best day. I
 15 don't know what tomorrow will bring, but we'll see.
 16 Moving on to the museum, the Blodgett
 17 House, an update on that. You have received a project
 18 schedule in your packet. Tree removals and relocations
 19 have been completed. And it's anticipated for the
 20 house move to -- The tentative schedule right now
 21 that you have is the house move will be about
 22 mid-April. So if that changes we will let you know.

1 And one other note. The museum, natural
 2 areas and park partners annual recognition event is
 3 scheduled for Sunday, April 27th. Invitations will
 4 be forthcoming to you. And that's all I have to
 5 report tonight. I will answer any questions you may
 6 have.
 7 PRESIDENT GELWICKS: Questions? Thank you.
 8 MS. SHANNON: Thank you.
 9 MS. UTECHT: Director of Parks Todd Reese?
 10 MR. REESE: Thanks, Deb. We have a couple of
 11 items to highlight as well. On Lyman Woods Project
 12 Site Area III JFNew has completed Phase I and they're
 13 progressing well on the Phase II improvements in the
 14 stream work. So everything is going well there.
 15 Walnut Avenue properties. Staff is
 16 working with our environmental engineers, JMS
 17 Environmental, to develop RFPs for demolition and
 18 asbestos abatement. Work can occur as soon as we
 19 have possession of the properties. We anticipate
 20 probably around June 1st.
 21 MR. JAROS: Todd, and it's that acquisition
 22 that just triggered the amending of the budget?

1 MR. REESE: I'm sorry?
 2 MR. JAROS: It's the acquisition of these Walnut
 3 Avenue properties that resulted in the public hearing
 4 tonight?
 5 MS. UTECHT: Yes.
 6 MR. JAROS: And the amending of our budget?
 7 MR. REESE: Yes.
 8 MR. JAROS: For those who are tuning in for the
 9 first time, that's a parcel, Walnut Avenue, the
 10 northwest corner of the village. And it's just under
 11 five acres.
 12 MR. REESE: Thank you. Village stormwater
 13 improvements which were referenced earlier. Staff --
 14 actually the administrator forwarded documents that
 15 were reviewed at the last board meeting. Those
 16 documents were forwarded on to the village, and I
 17 know they're reviewing the draft IGA and the concept B
 18 which our staff had prepared.
 19 Patriots Park canoe launch. Just a few
 20 minutes ago you approved our request for authorization
 21 to bid. So we'll get those bid results back to you
 22 in the next thirty days or so.

1 C-2000 grant applications. Staff had
 2 completed an application in late February submitted
 3 by the February 29th cutoff date. That's a \$40,000
 4 request for ongoing management in PSA III.
 5 On the park maintenance side of things snow
 6 removal operations continued to require a lot of
 7 effort on our part in the last thirty days, and in
 8 fact it looks like we may get another shot at it again
 9 tonight. So still a little bit of winter left.
 10 Other than that on the snow operations side
 11 we did get a shot at clearing some snow off the
 12 Doerhoefer synthetic field. We did it on an
 13 experimental basis. It worked out great, but we're
 14 going to try to limit that in the future. The field
 15 is ready for spring play.
 16 Other than that we're anxious to get going
 17 on the spring clean-up. The parks look to have
 18 wintered over pretty well and things look good. So
 19 with that we will answer any questions you have.
 20 PRESIDENT GELWICKS: Anyone? I have got a
 21 Doerhoefer question. The synthetic surface, last
 22 year after its first winter the first year of operation

1 it had some low spots and some things that needed to
2 be tweaked. How is it this year?

MR. REESE: It looks pretty good. You know,
4 when we did this experimental clearing of the snow
5 we actually did move a little bit of the rubber on
6 the surface. So it's all kind of down at one end.
7 Not as much as we thought. But we'll use that,
8 redistribute it in the low spots. But it looks like
9 it came through pretty well.

10 PRESIDENT GELWICKS: Good. Thank you.

11 MR. REESE: Other than that I know Deb asked me
12 to mention a couple things. We did get a couple of
13 requests I think or a request to do some work on the
14 ballfields at Hillcrest from DGYB and DOLLS, I think.
15 So Sandy and I are working on some things there.

16 And then there are also a number of
17 scoreboard upgrades and I think new additions that
18 we are working on with both those groups as well.
19 Thank you.

20 PRESIDENT GELWICKS: Thank you.

21 MS. UTECHT: Director of Recreation Sandy Dixon
22 will present her report.

1 MS. DIXON: Good evening.

2 PRESIDENT GELWICKS: Good evening.

3 MS. DIXON: For recreation I will just highlight
4 a few things. Our on-line registration has continued
5 to do well. In February we did orders totaling
6 29,372 compared to 7,794 in February of last year.

7 Active Fitness Center members as of
8 March 7th totaled 2,520, and that's over 2,260 in
9 March of 2007.

10 We had our five-year anniversary
11 celebration at the Recreation and Fitness Center.
12 That was March 9th through the 15th. During that
13 week we had 80,074 adults come through and 229 youth
14 that participated in all the activities, and we had
15 138 new memberships taken out during that week and
16 lots of raffles and different prizes given away. So
17 it was a good week in all.

18 I do have two fundraising requests that I
19 want the board to consider. I received one from
20 Downers Grove organic gardeners, and they would like
21 to conduct a plant sale at Hummer Park on Saturday,
22 May 10th. My understanding is that they have done

1 this in the past. And we have brought this to the
2 board for approval because it is a fund raising
3 function.

4 And the second request is from the DOLLS
5 organization. They'd like to set up a small
6 concession stand near the McCollum Park fields for
7 tournaments that are taking place in July.

8 PRESIDENT GELWICKS: I think we have approved
9 that in the past as well.

10 MS. DIXON: Correct.

11 PRESIDENT GELWICKS: Any comments or any concerns
12 on either of those requests? You're okay.

13 MS. DIXON: Great. If you have any questions
14 on the report I would be happy to answer those.

15 PRESIDENT GELWICKS: Anybody?

16 MR. JAROS: I think I have one question on the
17 Fitness Center. I saw a significant variance in the
18 variance report that Deb Utecht prepared for us. And
19 I am trying to put my finger on it. Here it is. So
20 for our Fund 3, Fitness Center, it appears that we
21 have a shortfall on receipts for the first nine
22 months of the fiscal year, Sandy, of about 79,000 if

1 I am interpreting this correctly. And we see it on
2 page 5 of the fund analysis report. The largest item
3 is in season passes where we have a negative and
4 unfavorable variance of 56,000. We had budgeted
5 \$510,000 for the year-to-date budget and we have
6 actually brought in about four fifty-four. Are you
7 able off the cuff to address that revenue variance?

8 MS. DIXON: For the annual passes I know part
9 of what's happening is that we switched the membership
10 structure October 1st. And so instead of all the
11 payments coming in at once where most of them were,
12 a lot of people are taking advantage of the monthly
13 payment plan and the additions of the childcare and
14 the group fitness going on the same type of plan.
15 So the money is being spread a different way.

16 MR. JAROS: Okay. Thank you.

17 PRESIDENT GELWICKS: We have plenty of time in
18 the budget review to look at that detail.

19 MS. DIXON: Anything else?

20 PRESIDENT GELWICKS: Thank you.

21 MS. UTECHT: We do not have a report from SEASPAR
22 this evening.

1 PRESIDENT GELWICKS: Plan commission?
 2 MR. SMITH: No report.
 3 PRESIDENT GELWICKS: No report? We should
 4 mention, I guess, as a part of that that you received
 5 a memo on the board that Ron and I per the motion at
 6 the last meeting have met with Mayor Sandack and
 7 Commissioner Neustadt earlier this week and talked
 8 about the plan commission and the process that we
 9 went through. And clearly from their perspective we
 10 followed the process as we needed to. They understand
 11 our concerns and will move forward on it. They have
 12 not received a memo from their lawyer with regards to
 13 this. They expect that they would have that prior
 14 to it coming to the workshop meeting of the village.
 15 Anything else on that, Ron?
 16 MR. SMITH: That covers it.
 17 PRESIDENT GELWICKS: Okay. Unfinished business,
 18 anybody? No unfinished business? New business? We
 19 have an opportunity for Mr. Goodman to address us now
 20 and any other visitors.
 21 MR. GOODMAN: Thank you, President Gelwicks,
 22 Commissioners. Gordon Goodman, 5834 Middaugh. And

1 I did want to thank the park district for putting up
 2 a link on the museum website to the Blodgett
 3 House website and for the cooperation that we have
 4 received from the park district staff following your
 5 approval of the agreement and license. And we're
 6 making good progress as Director Shannon told you
 7 and look forward to -- Well, I am afraid even with
 8 the snow we're not going to move over frozen ground,
 9 but we look forward to moving in the near future.
 10 And we're very hopeful that we can raise sufficient
 11 funds to move ahead on a good schedule and move ahead
 12 so that we'll complete the exterior restoration
 13 before December 31st of this year. But because
 14 there's so much money to be still raised in order to
 15 complete the exterior renovation, that is the date
 16 we have given you for the completion of that although
 17 it's not the date that our project managers say we
 18 could get it done if we had all the money we needed.
 19 Thank you very much.
 20 PRESIDENT GELWICKS: Thank you. Not seeing
 21 anyone else at this point, a motion to adjourn to
 22 executive session?

1 MS. ENGEL-ACCETTURA: I will make a motion to
 2 adjourn to executive session under Sections 2(c)(1)
 3 and 2(c)(5) of the Open Meetings Act for the discussion
 4 of personnel and land acquisition respectively.
 5 MR. SMITH: Second.
 6 PRESIDENT GELWICKS: Roll call please?
 7 MS. RANK: Miss Engel-Accettura?
 8 MS. ENGEL-ACCETTURA: Aye.
 9 MS. RANK: Mr. Smith?
 10 MR. SMITH: Aye.
 11 MS. RANK: Mr. Gelwicks?
 12 PRESIDENT GELWICKS: Aye.
 13 MS. RANK: Mr. Jaros?
 14 MR. JAROS: Aye.
 15 MS. RANK: Miss Mahoney?
 16 MS. MAHONEY: Aye.
 17 PRESIDENT GELWICKS: Motion approved. We are
 18 adjourned to executive session.
 19 (Which were all the proceedings had
 20 and testimony taken at the public
 21 hearing of the above-entitled cause.)
 22

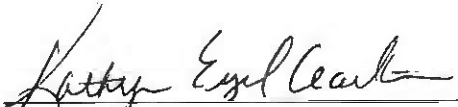
1 STATE OF ILLINOIS)
) SS.
 2 COUNTY OF C O O K)
 3
 4 I, MARLANE K. MARSHALL, C.S.R., a
 5 Notary Public duly qualified and commissioned for
 6 the State of Illinois, County of Cook, do hereby
 7 certify that I reported in shorthand the proceedings
 8 had and testimony taken at the hearing of the
 9 above-entitled cause, and that the foregoing
 10 transcript is a true, correct, and complete report
 11 of the entire testimony so taken at the time and
 12 place hereinabove set forth.
 13
 14
 15 _____
 MARLANE K. MARSHALL
 Notary Public
 16 CSR License #084-001134
 17
 18 My commission expires:
 February 23, 2008.
 19
 20
 21
 22

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE

I, Kathryn Engel-Accettura, DO HEREBY CERTIFY THAT I am the Secretary in and for the Downers Grove Park District, DuPage County, Illinois; that the foregoing is a true and correct copy of the Minutes from the March 20th, 2008 Regular Meeting of the Board of Park Commissioners. Said Minutes were duly passed by the Board of Park Commissioners of the Downers Grove Park District at a regular meeting on the 3rd day of April, 2008, and said Minutes are to become a part of the official record of said Park District.

DATED THIS 3rd DAY OF April, 2008



Kathryn Engel-Accettura, Secretary
Board of Commissioners
Downers Grove Park District

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